MENTONE PRIMARY SCHOOL

SCHOOL COUNCIL MEETING-March 2013

MEETING OPENED: 7.30pm

PRESENT: Ross Macaulay, Tiger Pillay, Lynne O’Connor, Kerry Lloyd Jones, John Bernau, Karyn Clancy, Michaela Patel, Meirav Dulberg, Stacey Murray, Alice Melville, Geri Sumpter

OBSERVERS:

Robyn Wilson, Shirley Dix

APOLOGIES:

Emma Whitla, Cindy Petronzio, Andrew Lewis

MINUTES OF PREVIOUS MEETING:

Amendment noted: Discussion around Principal selection deleted as invalid prior to Regional consultation.

Accepted as tabled

Family fun night went ahead, but have not had feedback as to how well it was attended or received

The shade sail has been installed at the back of the library

Moved: Ross Macaulay Seconded: Tiger Pillay

BUSINESS ARISING:

Follow up letters to those who went to Echuca

Letters to be sent to outgoing councilors

PRINCIPAL’S REPORT:

As tabled

Enrolment 402

John spoke to his report.

Motion to accept the Principal’s report

Moved: John Bernau Seconded: Lynne O’Connor Motion Carried.
CORRESPONDENCE:

Letter from department re: valuation of the school
Excursion documentation has been tabled for approval for the following
Grade 3/4Camp.
Motion to accept the correspondence as tabled
Moved: Ross Macaulay  Seconded: Lynne O’Connor

REPORTS

Finance Report

- Tabled

Motions arising from finance report:

- Motion to accept finance reports for February as tabled
  Moved Tiger Pillay  Seconded: Michaela Patel  Motion Carried

- Motion to ratify the budget for 2013
  Moved: Tiger Pillay  Seconded: Kerry Lloyd Jones  Motion Carried

- Motion to ratify payments as tabled for February
  Moved: Tiger Pillay  Seconded: Lynne O’Connor  Motion Carried.

- Motion to ratify payments as tabled for January
  Moved: Tiger Pillay  Seconded: Kerry Lloyd Jones  Motion Carried

- Motion to rollover the term deposit
  Moved: Tiger Pillay  Seconded: Geri Sumpter  Motion Carried

- Motion to accept the Investment Policy as tabled
  Moved: Tiger Pillay  Seconded: Alice Melville  Motion Carried

- Motion to accept the Internet Policy as tabled
  Moved: Tiger Pillay  Seconded: Ross Macaulay  Motion Carried

- Motion to accept the Purchasing Card policy as tabled
  Moved: Tiger Pillay  Seconded: Mikaela Patel  Motion Carried

- Motion to ratify the Purchasing card register as tabled
  Moved: Tiger Pillay  Seconded: Meirav Dulberg  Motion Carried

- Motion to treat the fundraising events for 2013 as input taxed for GST purposes
  Moved: Tiger Pillay  Seconded: Karyn Clancy  Motion Carried

- Motion to treat the trading operations- Uniform Shop & Icypole Shop for 2013 as NPSE for GST purposes and the hire of facilities be treated as Input taxed
  Moved: Tiger Pillay  Seconded: Ross Macaulay  Motion Carried
Fundraising/ Parent Club

AGM Minutes tabled, noted that the Entertainment book sales is going ahead.
The School Ball is underway and ticket sales will commence in Term 2
A volunteer has stepped up to run the Uniform Shop
The query was raised about how parent club funds are expended. –Money raised
through fundraising is allocated through the budget process. It is allocated to items
that are not supported by DEECD revenue, i.e Non funded school improvements.
Items not included in the budget can be added for consideration through the finance
committee and are addressed on a needs and cost basis subject to availability of
funds. Air conditioning can be added to the ‘wish list’, along with an estimate of the
cost. It is up to school council if that item will be funded in consideration of other
items on the list in the next budget or if we have surplus funds.
The rides have been booked for the fete
Next parent club meeting 21st March at 7:30pm
Request that Kingston council mark lines on the road for parking spaces. John to follow
up.

Buildings and Grounds

Michaela gave a verbal report. 16 families attended the working bee and it went well with
a number of tasks completed. The attendance could have been better. Suggest that if people
cannot attend the working bee that they donate $100.
Open to suggestions as to how to increase attendance
An equipment audit needs to be done to ascertain location and availability of tools etc.
The landscaping is underway. Ornamental pears have been planted, fruit boxes placed for
vegetable planting, large rocks in place and mulching to the area. Stage 1 to be completed
shortly and stage 2 to proceed subject to availability of funds.
Pavers will be available for sale next week to generate funds for the landscaping.
Bunnings are going to assist with the Community Garden at the front of the school.

Education

Education sub committee will re visit the Homework policy as discussed last year
The sub committee will meet next month at 7:00pm

GENERAL BUSINESS

National science week – grants available of $500. Michaela to forward email for application.
Request for reimbursement of costs to portables requires follow up with Region

Meeting Closed

Next Meeting: April 16th
Finance committee 6:45 pm, Education committee 7:00pmSchool Council 7:30pm