

## 2026 Parent Payment Letter from School Council

Friday 14 November 2025

Dear Parents and Carers,

Mentone Primary School is looking forward to another wonderful year of teaching and learning in 2026. We are writing to inform you of our voluntary financial contributions for next year. Attached are details of the parent payment arrangements and stationery packs.

While schools provide free instruction to fulfil the standard curriculum, voluntary contributions from families enable us to enhance our programs and learning environment. Thanks to your ongoing generosity, we have been able to:

- Employ a part-time maintenance person to support the upkeep of our grounds
- Purchase and maintain air conditioning units
- Refurbish classrooms, the library, and gardens, and renew the oval surface
- Expand art materials and sports equipment
- Continue resourcing literacy and library books

Without these contributions, many of these valued resources and programs would be at risk.

Our families understand that these contributions directly support high-quality programs and strong learning outcomes. Mentone Primary School's curriculum goes well beyond the 'standard', as reflected in our 2025 NAPLAN results.

Examples include:

- A strong focus on student wellbeing, with explicit teaching of social-emotional learning, in-school counsellors, Play Leaders, therapy dog Kouta, and our partnership with Story Dogs.
- Specialist classes in Auslan, Library, PE, STEM, and Visual Art taught by expert teachers.
- Targeted intervention and extension programs, supported by 1.73 staff members dedicated to Literacy, Numeracy, and Wellbeing/Inclusion, plus our ongoing (non-DE funded) tutoring program.
- Learning Specialist-led enrichment groups for high-achieving students.
- A wide range of incursions and special activities that enrich learning through real-world experiences.

The Curriculum Contribution for 2026 is **\$400.95** (\$1.10 per day, per student). Schools are no longer permitted to offer early payment discounts.

### Financial Support for Families

We understand some families may experience financial difficulty. Support options include:

- Camps, Sports and Excursion Fund (CSEF)
  - State Schools Relief for eligible families
- Please contact Jasmine Richter (Business Manager) or Andrew Holmes (Principal) on 9583 2995 for a confidential discussion or to arrange alternative payment options.

### Payment Methods

- Compass Pay (preferred)
- BPAY
- EFTPOS

Contributions are due by **Friday 27 February 2026**.

### Refunds

Refunds will be considered on a case-by-case basis, in line with Department of Education policies and where costs have not been incurred.

We thank you for your continued support in ensuring Mentone Primary School can offer the exceptional education our students deserve.

For further information, please refer to the attached overview of the Department's Parent Payments Policy.

Yours sincerely,



Andrew Holmes  
PRINCIPAL



Ross Macaulay  
SCHOOL COUNCIL TREASURER





## 2026 YEAR 6 CONTRIBUTIONS

| Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Amount              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>Year 3 - Year 6 Subject Specific Materials &amp; Equipment</b> <ul style="list-style-type: none"> <li>Classroom budget (\$52.50)</li> <li>English – reading texts, class materials, equipment (\$31.50)</li> <li>Mathematics – class materials, equipment (\$31.50)</li> <li>Auslan – resources (\$10.75)</li> <li>Library – books &amp; associations/infrastructure (\$10)</li> <li>Sports – equipment (\$26.25)</li> <li>STEM – class materials (\$37.25)</li> <li>Visual Arts – resources (\$42)</li> <li>Student Wellbeing – therapy dogs, student counsellors, leadership programs (\$15)</li> </ul> | \$256.75            |
| <b>Year 3 - Year 6 Digital and Online Subscriptions for learning</b> <ul style="list-style-type: none"> <li>School Parent &amp; Communication Tool - Compass (\$23)</li> <li>Online subscriptions (\$41.20)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                       | \$64.20             |
| <b>Year 3 - Year 6 ICT Devices</b> <ul style="list-style-type: none"> <li>Provision and upkeep of school devices from the shared classroom sets</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$60.00             |
| <b>Year 3 - Year 6 Photocopying &amp; Printing</b> <ul style="list-style-type: none"> <li>Printed learning resources</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$20.00             |
| <b>Year 3 - Year 6 Swimming Program</b> <ul style="list-style-type: none"> <li>Swimming program including transport to and from the venue</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                         | TBA                 |
| <b>Total Curriculum Contributions</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>\$400.95</b>     |
| Other Contributions - for non-curriculum items and activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Amount              |
| <b>First aid and Hygiene costs</b> – band aids, bandages, cold compresses, ice packs and tissues etc.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$25.00             |
| <b>STEM enhancement</b> – in 2026 enhancing robotic/coding technologies that students use.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$30.00             |
| <b>Total Other Contributions</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>\$55.00</b>      |
| Tax deductible contributions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                     |
| <b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. In 2026, the school aims to use these monies to install additional acoustic sound boards, upgrade the kitchenette in the Multi-Purpose building, replace mulch around the Pirate Ship with a rubberized base, introduction of additional vegetable garden beds                                                                                                                                                                                                               | \$25, \$50 or \$100 |
| <b>Library fund.</b> A tax-deductible contribution to support the purchase of high-quality reading material, new releases, quality picture story books and to maintain the library environment including seating options and library shelving.                                                                                                                                                                                                                                                                                                                                                               | \$25, \$50 or \$100 |

### Extra-Curricular Items and Activities

Mentone Primary School offers a range of items and activities that enhance or broaden the schooling experiences of students and are above and beyond what the school provides in order to deliver the curriculum. These are provided on a user-pay basis. Details of these items and activities will be provided to students and families throughout the year.

### Educational items for students to own

Attached is a list of items the school recommends you purchase from KaKa Kids for your child to individually own and use.

| Category                                 | Totals                 |
|------------------------------------------|------------------------|
| Curriculum Contributions                 | \$400.95               |
| Other Contributions (Non-tax deductible) | \$55.00                |
| Tax-deductible Contributions             | \$[parent to complete] |
| <b>Total</b>                             | <b>\$</b>              |



# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### **Curriculum Contributions**

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### **Other Contributions**

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### **Extra-Curricular Items and Activities**

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

## STATIONERY REQUIREMENTS 2026 YEAR 6

| LINE | QTY | ITEM                                                                                                                             |
|------|-----|----------------------------------------------------------------------------------------------------------------------------------|
| 1    | 1   | COPY PAPER A4 BRIGHT WHITE 80GSM                                                                                                 |
| 2    | 1   | DISPLAY BOOK A4 40 POCKET FIXED BLACK INSERT FRONT COVER                                                                         |
| 3    | 1   | DISPLAY BOOK A4 REFILLABLE 20 POCKET RED                                                                                         |
| 4    | 1   | DISPLAY BOOK A4 REFILLABLE 20 POCKET YELLOW                                                                                      |
| 5    | 1   | ERASER STAEDTLER LARGE WITH SLEEVE                                                                                               |
| 6    | 12  | EXERCISE BOOK A4 WRITER PREMIUM 8MM RULED + MARGIN 96PG                                                                          |
| 7    | 2   | EXERCISE BOOK WRITER 225X175MM 8MM 64PG                                                                                          |
| 8    | 3   | GLUE STICK STAEDTLER 36GM                                                                                                        |
| 9    | 4   | GRAPH BOOK 10MM WRITER PREMIUM A4 96PG                                                                                           |
| 10   | 1   | HIGHLIGHTER FABER TEXT LINER ASST 6'S (ICE)                                                                                      |
| 11   | 1   | LABELS PERSONALIZED ASSORTED SIZE AND COLOURS PK (A4 SHEET)                                                                      |
| 12   | 2   | MARKER ARTLINE #200 FINE BLACK 0.4MM                                                                                             |
| 13   | 1   | MARKER FABER CONNECTOR WALLET 12                                                                                                 |
| 14   | 2   | MARKER SHARPIE ALUMINIUM CHISEL TIP 2.5MM BLACK                                                                                  |
| 15   | 1   | NOTEBOOK QUILL P563 PP T/O 100PG BLACK 70GSM                                                                                     |
| 16   | 10  | PEN PAPERMATE INKJOY 100 CLEAR 1.0 BLUE                                                                                          |
| 17   | 10  | PEN PAPERMATE INKJOY 100 CLEAR 1.0 RED                                                                                           |
| 18   | 24  | PENCIL MICADOR ESSENTIAL HB (FSC 100%)                                                                                           |
| 19   | 1   | PENCILS COLOURED COLOURSKETCH COLUMBIA PK12                                                                                      |
| 20   | 1   | PROTRACTOR HALF CIRCLE 180 DEG'S 10CM                                                                                            |
| 21   | 2   | RULER WOODEN CM & MM - 30CM                                                                                                      |
| 22   | 2   | SCISSORS STAEDTLER NORRIS CLUB HOBBY 17CM                                                                                        |
| 23   | 2   | SHARPENER METAL 2 HOLE                                                                                                           |
| 24   | 1   | TISSUES FACIAL 2PLY BOX 200'S                                                                                                    |
| 25   | 2   | WRITE N WIPE W/B SHEET - DOTTED THIRDS (650 MICRON) (EACH)                                                                       |
| 26   |     |                                                                                                                                  |
|      |     | <b>TOTAL \$ 101.50</b>                                                                                                           |
| 27   | 1   | <b>Please order the following if your child is not in possession:</b><br>HEADPHONES MCONNECT BLACKOUT WITH STORAGE BAG (\$16.95) |

### ORDERING INSTRUCTIONS:

- Visit: [www.mpsbts.shop](http://www.mpsbts.shop)
- Go to: **PURCHASE BOOKLISTS** in menu heading
- Enter: **mps2950** in the Guest Area
- Select the pack(s) you require for the 2026 School year
- Enter the **student's name** and then add pack to the cart.
- Proceed to checkout and complete personal and payment details
- An order confirmation will be sent to your email address

### DELIVERY INFORMATION & ORDER DEADLINE:

- **PLEASE NOTE: ALL ORDERS PLACED AFTER 14<sup>TH</sup> DECEMBER 2025 WILL INCUR A \$14.95 SURCHARGE FEE**
- All individual packs will be **delivered directly to the student's classroom**, clearly marked with their name and year level